

**User Manual**  
**For**  
**Certificate of Export and E-Health Certificate**

**Submitted to: EIC**

**Submitted By:**



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**CFE and E-Health Certificate requests can be requested only when the Test Report of the concerned consignment reflects satisfactorily result.**

## CERTIFICATE OF EXPORT

### 1. View Test Results of the respective samples of the Consignment ID

- Login with the Establishment Credentials and view if the Test Result of the respective samples of the Consignment ID are satisfactorily

Login Id : Manoj



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Search by Consignment ID

Consignment Id

Search

Search by Consignment Date

From Date


To Date

Search


List of Consignments

S.No.	Consignment Id	Consignee Name	Destination Country	Date/Time of Creation	Current Status
1	<a href="#">C-2018-19/01/299</a>	ABC	Germany	22-11-2018 10:05 AM	<a href="#">Test Result Satisfactory</a>
2	<a href="#">C-2018-19/01/298</a>	ok	Angola	21-11-2018 10:07 AM	<a href="#">Test Result Satisfactory</a>
3	<a href="#">C-2018-19/01/259</a>	abc	Chile	16-10-2018 12:03 PM	Pending at Lab
4	<a href="#">C-2018-19/01/257</a>	12	Angola	16-10-2018 11:53 AM	Pending at Lab
5	<a href="#">C-2018-19/01/256</a>	9261.00	China	16-10-2018 10:14 AM	Pending at Lab
6	<a href="#">C-2018-19/01/255</a>	ABC	Germany	15-10-2018 12:24 PM	Sampling Pending

- Go to *Services > Certificate of Export > Create new certificate*



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**E-Health Certificate**

Request

Consignment Creation

**E-Sampling and Analysis**

In house lab

Lab Payment Status

**Certificate For Export**

C-2018-19/01/297

C-2018-19/01/256

Search by Consignment Date

From Date

To Date

Search

List of Consignments


S.No.	In house lab	Consignee Name	Destination Country	Date/Time of Creation	Current Status
1		ABC	Germany	22-11-2018 10:05 AM	<a href="#">Test Result Satisfactory</a>
2				21-11-2018 10:07 AM	<a href="#">Test Result Satisfactory</a>
3				16-10-2018 12:03 PM	Pending at Lab
4				16-10-2018 11:53 AM	Pending at Lab
5				16-10-2018 10:14 AM	Pending at Lab

Create new Certificate


Access previously created Certificates

- Click on the link [create certificate for export](#).

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List of Consignments

S.No.	Consignment Id	Approval Number	Consignee Name	Destination Country	Date/Time of Creation	Current Status
1	C-2018-19/01/299	MUM/FFP/02057	ABC	Germany	22-11-2018 10:05 AM	<a href="#">create certificate for export</a>

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- User fills up the necessary details as asked in the form.

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## Certificate For Export (CFE)

### General Section

For this consignment - Are you a Processor/ Processor and Exporter both?\*

☒ Only Processor ☐ Both

Name of the Exporter

Address Of the Exporter

Test

Invoice Number

121

Invoice Date

Name of the Processing Unit

Test0002

Address of the Processing Unit

Test

Approval No.

MUM/FFP/02057

Country of Destination

Germany

Certificate Number

MUM/FFP/02057/CFE/0283481

Certificate Validity\*

-- select ▾

No. of Packages.

Kind of Packages

Description of Goods\*


Specification Reference\*

Description of Goods*	<input type="text" value="Test"/>	Specification Reference*	<input type="text" value="Test"/>
Date	<input type="text" value="Fri Nov 23 15:48:03 IST 2018"/>	F.O.B Value (INR)*	<input type="text" value="121222"/>
Quantity			
Gross Weight	<input type="text" value="12.00"/>	Net Weight	<input type="text" value="11.00"/>
Declaration			
I hereby declare that:			
(a). that the above consignment has been processed in our processing establishment which has valid approvals and is under continuous monitoring of Export Inspection Agency - Chennai as per EIC's Voluntary Certification Scheme.			
(b). that the consignment is export worthy.			
<input type="button" value="Proceed For Payment"/> <input type="button" value="Save As Draft"/> <input type="button" value="Close"/> <input type="button" value="Preview"/>			

- After filling up the details in the Application user saves the details by clicking on the button 'Save as draft'.

- User can preview the certificate by clicking on the 'preview' button.

### CERTIFICATE FOR EXPORT

<b>1. Name and Address of the Exporter</b> Test0002 Test		<b>4. Buyer's Order No. &amp; Date</b> ACI-NOV/2018 DT.23-11-2018		<b>5. VALID FOR CUSTOMS</b>	
<b>2. Name and Address of the Approved Processing Plant</b> Test0002 Test		<b>6. Invoice No. &amp; Date</b> 121 DT.23-11-2018		<b>7. Country of Destination</b> Germany	
<b>3. Details of Stamp of Export Packages</b>  <b>Approval No</b> MUM/FFP/02057		<b>8. Certificate No.:</b> MUM/FFP/02057/CFE/0283481 <b>Valid upto and including</b> 07 January 2019 (45 days from date of issue)			
<b>9. Specification reference</b> Test					
<b>10. Shipping Marks</b>	<b>11. No. and Kind of Pkgs</b>	<b>12. Description of Goods</b>	<b>13. Quantity(MT)</b>	<b>14. FOB value(Rs.)</b>	
Germany	1x1 Kg	Test	11.0 MT	Rs. 121222.0	
<b>15. DECLARATION</b> <p>The undersigned hereby declares :</p> <p>(i) That the above consignment has been processed in our establishment which has valid approval and is under continuous monitoring by Export Inspection Agency- Delhi as per the Export of Fish and Fishery Products (Quality Control and Inspection) Rules, 2013;</p>					

## USER MANUAL

- User makes the payment, by clicking on the Proceed for Payment, for the generation of CFE.

**Declaration**

I hereby declare that:


(a). that the above consignment has been processed in our processing establishment which has valid approvals and is under continuous monitoring of Export Inspection Agency - **Chennai** as per **EIC's Voluntary Certification Scheme**.

(b). that the consignment is export worthy.


Proceed For Payment
Save As Draft
Close
Preview

- Go to *Certificate for Export* > *Access previously created Certificates*

Login Id : Manoj



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E-Health Certificate

Request

Sr.no

Consignment Creation

E-Sampling and Analysis

In house lab

Lab Payment Status

Certificate For Export

List of Certificate/s

Approval Number	Certificate No	Certificate Validity	Country of Destination	Action
MUM/FFP/02057	MUM/FFP/02057/CFE/0914850	3	Belgium	<a href="#">Download Certificate</a>
MUM/FFP/02057	MUM/FFP/02057/CFE/0089464	3	Germany	<a href="#">Download Certificate</a>
MUM/FFP/02057	MUM/FFP/02057/CFE/0083632	3	Angola	<a href="#">Download Certificate</a>
MUM/FFP/02057	MUM/FFP/02057/CFE/0283481	3	Germany	<a href="#">Download Certificate</a>

Create new Certificate

Access previously created Certificates


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## USER MANUAL

- User can download the certificate by clicking on the given '*Download Certificate*' link.

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List of Certificate/s

Sr.no	Consignment Id	Approval Number	Certificate No	Certificate Validity	Country of Destination	Action
1	C-2018-19/01/250	MUM/FFP/02057	MUM/FFP/02057/CFE/0914850	3	Belgium	<a href="#">Download Certificate</a>
2	C-2018-19/01/253	MUM/FFP/02057	MUM/FFP/02057/CFE/0089464	3	Germany	<a href="#">Download Certificate</a>
3	C-2018-19/01/298	MUM/FFP/02057	MUM/FFP/02057/CFE/0083632	3	Angola	<a href="#">Download Certificate</a>
4	C-2018-19/01/299	MUM/FFP/02057	MUM/FFP/02057/CFE/0283481	3	Germany	<a href="#">Download Certificate</a>


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## E-Health Certificate


### 2. User Create the E-health request and Submits to the concerned

- After generating CFE now user can request for the E-Health Certificate.
- Go to *Services > E-Health Request*

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E-Health Certificate


List of Certificate/s						
Sr.no	Request	Consignment Name	Date of the consignment	Test Report	CFE	Action
1	Consignment Creation	Cherry Products	22-11-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">Fresh</a>
2	E-Sampling and Analysis	Cherry Products	21-11-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a> Approved
3	In house lab	Cherry Products	26-09-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a> Approved
4	Lab Payment Status	Cherry Products	25-09-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">Fresh</a> Pending

- For Creating new request user clicks on the given *Fresh* Link.

Login Id : Manoj



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List of Certificate/s

Sr.no	Consignment Id	Commodity Name	Date of the consignment	Test Report	CFE	Action	Status
1	C-2018-19/01/299	Fish and Fishery Products	22-11-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">Fresh</a>	
2	C-2018-19/01/298	Fish and Fishery Products	21-11-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a>	Approved
3	C-2018-19/01/253	Fish and Fishery Products	26-09-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a>	Approved
4	C-2018-19/01/250	Fish and Fishery Products	25-09-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">Fresh</a>	Pending

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- Format of the E-Health Certificate appears on the screen.
- User fills the necessary details and save the Application. He can also preview the E-Health Certificate by clicking on the Preview button.



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## Health Certificate (Fish and Fishery Products) European Union

Consignment Id.

C-2018-19/01/299

Processor for this consignment

Test0002

Exporter for this consignment

Test0002

### I.1 Consignor Details

Consignor Name\*

Test0002

Address\*

Test

State\*

Uttar Pradesh ▾

City\*

Agra ▾

Postal Code

201301

Telephone no.

9898989899

### I.5 Consignee Details

## USER MANUAL

Consignee Name*	<input type="text" value="XYZ"/>	Address*	<input type="text" value="Test Address"/>
Postal Code	<input type="text" value="201111"/>	Telephone no.	<input type="text" value="9898989899"/>

I.7 Country of Origin	<input type="text" value="INDIA"/>	ISO Code	<input type="text" value="IN"/>
I.8 Region of Origin	<input type="text" value="Andhra Pradesh"/>	Code	<input type="text"/>
I.9 Country of Destination	<input type="text" value="Germany"/>	ISO Code	<input type="text"/>
I.13 Place of loading	<input type="text" value="AHMEDABAD AIRPORT"/>	Date of departure	<input type="text" value="11-29-2018"/>
I.15 Means of transport*	<input checked="" type="radio"/> Air <input type="radio"/> Ship <input type="radio"/> Railway Wagon <input type="radio"/> Road Vehicle <input type="radio"/> Other		
Identification	<input type="text" value="xyz"/>	Document reference	<input type="text"/>

I.16 Entry BIP in E.U	<input type="text" value="AALBORG"/>	I.18 Description of the commodity	<input type="text" value="Description of the commodity"/>
I.19 Commodity Code(HS Code)	<input type="text" value="121121"/>	I.21 Temperature of product*	<input checked="" type="radio"/> Ambient <input type="radio"/> Chilled <input type="radio"/> Frozen

<b>I.23 Seal/Container No.</b>			
Container no.*	<input type="text" value="123456789"/>	Seal no.*	<input type="text" value="987654321"/>
I.25 Commodities certified for Human Consumption	<input checked="" type="checkbox"/>	I.27 For import or Admission into EU	<input checked="" type="checkbox"/>

I.28 Identification of Commodities				
Commodity	Species (Scientific Name)	Nature of commodity	Type of treatment	M
<input type="text" value="Fish and Fishery Products"/>	<input type="text" value="Anabas testudineus"/>	<input type="text" value="BAKED PEARL SPOT"/>	<input type="text" value="Blanch IQF"/>	<input type="text" value="Test0002"/>


Select second language for health certificate	<input type="text" value="English"/>
<input type="button" value="Save as draft"/> <input type="button" value="Submit to EIA"/> <input type="button" value="Preview"/> <input type="button" value="Back"/>	

- After filling the application, user submits the Application. System redirects the application to the concerned EIA Sub office.


## 3. EIA Officer receives the Application

- Concerned officer receives the application in the Received Application Section.
- Officer can click on the process link to take action.

Login Id : Shiriskar Dipty Arvind



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Received EHealth Certificate

Sr. No.	Application No.	Application Type	Name of Processing Unit/ Merchant Exporter	Destination Country	Application Received on	Product Name	Status	Action
1.	C-2018-19/01/299	Fresh	Test0002	Germany	2018-11-28 14:29:43.927	Fish EU Ehealth	Pending	<a href="#">Process</a>
2.	C-2018-19/01/253	Fresh	TestEst0001	Germany	2018-09-26 12:01:58.58	Fish EU Ehealth	Approved	<a href="#">Process</a>
3.	C-2018-19/01/250	Fresh	TestEst0001	Belgium	2018-09-26 09:55:58.983	Fish EU Ehealth	Pending	<a href="#">Process</a>

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- Given application is editable to the EIA OFFICER.

Health Certificate (Fish and Fishery Products) European Union			
Consignment Id.	C-2018-19/01/299	Processor for this consignment	Test0002
Exporter for this consignment	Test0002		
<b>I.1 Consignor Details</b>			
Consignor Name*	Test0002	Address*	Test
State*	Uttar Pradesh	City*	Agra
Postal Code	201301	Telephone no.	9898989899
<b>I.5 Consignee Details</b>			
Consignee Name*	XYZ	Address*	Test Address
Postal Code	201111	Telephone no.	9898989899
<b>I.7 Country of Origin</b>			
I.7 Country of Origin	INDIA	ISO Code	IN
<b>I.8 Region of Origin</b>			
I.8 Region of Origin	Andhra Pradesh	Code	

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I.13 Place of loading	AHMEDABAD AIRPORT	Date of departure	11-29-2018
I.15 Means of transport*	<input checked="" type="radio"/> Air <input type="radio"/> Ship <input type="radio"/> Railway Wagon <input type="radio"/> Road Vehicle <input type="radio"/> Other		
Identification	xyz	Document reference	

I.16 Entry BIP in E.U	AALBORG	I.18 Description of the commodity	Description of the commodity
I.19 Commodity Code(HS Code)	121121	I.21 Temperature of product*	<input checked="" type="radio"/> Ambient <input type="radio"/> Chilled <input type="radio"/> Frozen
I.23 Seal/Container No.			
Container no.*	123456789	Seal no.*	987654321
I.25 Commodities certified for Human Consumption	<input checked="" type="checkbox"/>	I.27 For import or Admission into EU	<input checked="" type="checkbox"/>

I.28 Identification of Commodities				
Commodity	Species (Scientific Name)	Nature of commodity	Type of treatment	M:
Fish and Fishery Products	Anabas testudineus	BAKED PEARL SPOT	Blanch IQF	Test0002

Select second language for health certificate

English

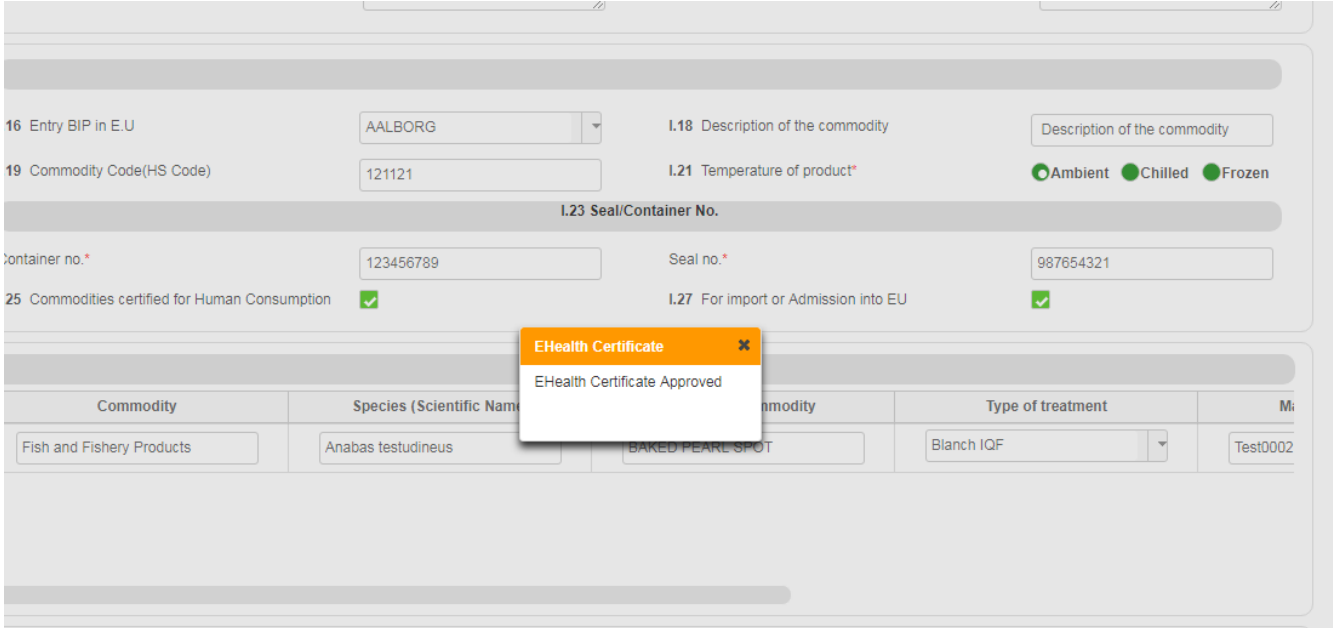
EIA officer has the following functionality-

- Preview the Application – Here he can preview the Generated Application
- Reject the Application- He can reject the Application
- Send Back for Modification- He can send back the application for Rejection
- Generate Health Certificate-He can generate the E-Health Certificate



## USER MANUAL

- Once EIA officer Generate the E-Health certificate system gives a confirmation message.



The screenshot displays a web application interface for generating an E-Health Certificate. The form includes several input fields and checkboxes:

- 16 Entry BIP in E.U**: A dropdown menu with "AALBORG" selected.
- 19 Commodity Code(HS Code)**: A text input field with "121121" entered.
- 1.18 Description of the commodity**: A text input field with "Description of the commodity" entered.
- 1.21 Temperature of product\***: Three radio buttons labeled "Ambient", "Chilled", and "Frozen". "Ambient" is selected.
- 1.23 Seal/Container No.**: A section header.
- Container no.\***: A text input field with "123456789" entered.
- Seal no.\***: A text input field with "987654321" entered.
- 25 Commodities certified for Human Consumption**: A checkbox that is checked.
- 1.27 For import or Admission into EU**: A checkbox that is checked.

A confirmation message box titled "EHealth Certificate" is displayed in the center, stating "EHealth Certificate Approved". Below the message box, a table is visible with the following data:

Commodity	Species (Scientific Name)	Commodity	Type of treatment	Mi
Fish and Fishery Products	Anabas testudineus	BAKED PEARL SPOT	Blanch IQF	Test0002

- Status of the Approved E-Health Certificate can be seen on the dashboard.
- EIA officer can go to the Process link can takes the print out of the E-Health Certificate by clicking on the preview button.

Fresh

HEALTH CERTIFICATE FOR IMPORTS OF FISHERY PRODUCTS INTENDED FOR HUMAN CONSUMPTION

COUNTRY: INDIA Veterinary Certificate to EU


Is of dispatched consignment	I.1. Consignor		I.2. Certificate reference number		I.2.a	
	Name	Test0002				
	Address	Test				
	Postal code	201301				
	Tel.No.	98989898999				
			I.3 Central Competent Authority			
			Export Inspection Council (Ministry of Commerce & Industry, Govt. of India), NDYMCA Cultural Centre Building, 1 Jai Singh Road, New Delhi- 110001, INDIA			
			I.4 Local Competent Authority			
			Export Inspection Agency - MUMBAI (Ministry of Commerce & Industry, Govt. of India)			
I.5 Consignee		I.6				
Name		XYZ				
Address		Test Address				
Postal code		201111				
Tel.No.		98989898999				

commodity  
product\*  
mission into EU  
Blanch  
English


Preview
Back

## 4. In-Lieu E-Health Certificate Request

- After approval of E-Health Certificate, if user wants to correct the certificate and re-request the same E-Health Certificate, He can apply to the [In-Lieu](#) link.
- User can edit the information and all the functionality would be same as the original E-Health certificate.



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**List of Certificate/s**

Sr.no	Consignment Id	Commodity Name	Date of the consignment	Test Report	CFE	Action	Status
1	C-2018-19/01/299	Fish and Fishery Products	22-11-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a>	Approved
2	C-2018-19/01/298	Fish and Fishery Products	21-11-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a>	Approved
3	C-2018-19/01/253	Fish and Fishery Products	26-09-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a>	Approved
4	C-2018-19/01/250	Fish and Fishery Products	25-09-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">Fresh</a>	Pending

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## 5. Duplicate E-Health Certificate Request

- After approval of E-Health Certificate, if user wants to request for the duplicate E-Health certificate .He can apply to the [Duplicate](#) link.
- User can not edit the information. He can Preview and submit the application.



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### List of Certificate/s

Sr.no	Consignment Id	Commodity Name	Date of the consignment	Test Report	CFE	Action	Status
1	C-2018-19/01/299	Fish and Fishery Products	22-11-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a>	Approved
2	C-2018-19/01/298	Fish and Fishery Products	21-11-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a>	Approved
3	C-2018-19/01/253	Fish and Fishery Products	26-09-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">In-LIEU</a> <a href="#">Duplicate</a>	Approved
4	C-2018-19/01/250	Fish and Fishery Products	25-09-2018	<a href="#">View Reports</a>	<a href="#">View Certificate</a>	<a href="#">Fresh</a>	Pending

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