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PROCEDURE FOR GRANT OF REGISTRATION CERTIFICATE TO THE INTEGRATED ABATTOIRS CUM MEAT PROCESSING PLANT/ MEAT PROCESSING PLANTS / ABATTOIRS

- i) The Directorate General of Foreign Trade (DGFT), Ministry of Commerce & Industry, Govt. of India under Foreign Trade Policy has made it mandatory that the export of meat and meat products will be allowed subject to the condition that these products have been obtained / sourced from an APEDA registered integrated abattoir or from APEDA registered meat processing plant which sources raw materials exclusively from APEDA registered integrated *abattoir/abattoir*.
- ii) Registration of exporters for export of meat & meat products is one **of the statutory functions of APEDA under chapter 3 of APEDA Act, 1985.**
- iii) Further, section 10(20(d) of APEDA Act, 1985 empowers APEDA to carry out inspection of meat and meat products in any slaughter house, processing plant, storage premises, conveyances or other places where such products are kept or handled for the purpose of ensuring quality of such products.
- iv) In view of this, the following procedure for grant of registration certificate shall be adopted. This notification supersedes the earlier Notification No. APEDA/MPD/Registration/2013 dated 6th December, 2013 issued in this regard:

01	DEFINITIONS	<ol style="list-style-type: none"> 1) APEDA- A statutory body set up under the Agricultural and Processed Food Products Export Development Authority Act, 1985. 2) Integrated abattoir cum Meat processing plant- means the premises housing lairage, slaughter line, carcass dressing, chilling, deboning freezing, packaging and cold storage facilities for meat. 3) Meat Processing plant- means a building, premises or place used for chilling, deboning, freezing, packaging and cold storage of meat. 4) Slaughter house- means the building,
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		<p>premises or place for the slaughter of animals intended for human consumption.</p> <p>5) Manufacturer Exporter- means a person/Company who exports goods manufactured by him or intends to export such goods from an APEDA registered integrated abattoir cum meat processing plant or meat processing plant or slaughter house.</p> <p>6) Merchant Exporter - means a person/Company engaged in trading activities and is sourcing meat from a <i>APEDA registered manufacturing unit</i>.</p>
02	APPLICATION REGISTRATION/ RENEWAL	<p>FOR</p> <p>2.1 All applications to be made on-line. To access on-line Meat Plant registration / renewal system, applicant has to access APEDA website and click on "Unit Registration tab under "Member Access" section.</p> <p>2.2 The applicant shall fill all columns in Form -I, Form- II and the declarations as provided in the User Manual for Meat Plant on APEDA website. The application shall be complete in all respects.</p> <p>2.3 The application should be accompanied by a fee as under:</p> <ul style="list-style-type: none"> a) For integrated abattoir cum meat processing plant- Rs. 1,00,000/- + applicable taxes. b) For meat processing plant / standalone abattoir- Rs. 50,000/- + applicable taxes. <p>2.4 The following additional documents should be uploaded along with the online application and all documents should be attested by one of the authorized Directors or Proprietor as the case be.</p> <p>1 Lay out of the premises.</p>

	<ol style="list-style-type: none"> 2 Name and address of proprietor/partners/directors/trustees etc. along with documentary evidence. 3 No objection/clearance certificate from the Pollution Control Board of the State in which the plant is situated for water and air. 4 Permission from the local / municipal / competent body to establish and run the abattoir / processing unit for meat and meat products. 5 Copy of the lease agreement in case the processing unit is being run on lease basis. 6 List of the veterinarians registered under Indian Veterinary Council Act, 1984/ Veterinary Council of India (VCI). 7 List of Laboratory technologists. 8 Copy of valid HACCP certificate / applicable quality safety system certificate. 9 License issued by FSSAI. 10 Copy of testing report of water used in processing as well as of ETP treated water from NABL accredited Lab. 11 Copy of authorization of one of the Directors to submit application along with Power of attorney/copy of the resolution. 12 Proof of submission of export returns to APEDA in case of existing exporters. 13 Copy of the video and photo album showing different operations of the plant. 14 Proof of installation of CCTV in the plant especially at the critical control areas.
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03	PLANT REGISTRATION PROCEDURE	<p>3.1 Scrutiny of the application will be carried out by APEDA and in case the application is in order, APEDA would request the Plant Registration Committee for carrying out physical inspection of the plant. However, in case any document is incomplete, the applicant will be given one chance to submit the same.</p> <p>3.2 : As mentioned under Para 2 of the draft notification, the exporter is required to submit a fee of Rs.1.00 lac + taxes for registration of integrated abattoirs and Rs.50,000/- + taxes for registration of meat processing plant/stand alone abattoirs. Each application is required to be accompanied with a fee as indicated above. In case, the application is rejected, the processing fee paid by the applicant shall be forfeited and will not be refunded to the applicant.</p> <p>3.3 Physical inspection of the processing plant will be carried out for registration by a Plant Registration Committee comprising of at least three members of the following:</p> <ol style="list-style-type: none"> 1. Representative from APEDA, who shall be the convener of the Committee. 2. Representative from Department of Animal Husbandry, Dairying, Ministry of Agriculture, Government of India. 3. Representative from Department of Animal Husbandry of the respective State Government. 4. Representative from Export Inspection Council of India (EIC). 5. Representative from Food Safety and Standards Authority of India (FSSAI). 6. Representative from Ministry of Food Processing Industries, Government of India. 7. Expert on Quality & Food Safety System and /or Veterinary Expert nominated by APEDA. 8. Secretary or other authorized Representative from Veterinary Council of
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		<p>India.</p> <p>9. One of the following reputed veterinary Scientists:</p> <ul style="list-style-type: none"> ➤ Representative from Indian Veterinary Research Institute (IVRI), Izzatnagar, U.P. ➤ Representative from Animal Science Division, ICAR, Krishi Bhawan, New Delhi. ➤ Director, National Research Centre on Meat, Hyderabad ➤ Professor, Department of Livestock Products Tech. College of Veterinary University, Hyderabad. ➤ Professor or University Head of veterinary public health from Bombay Veterinary College, Mumbai ➤ Professor/ Head of Tamil Nadu University of Veterinary and Animal Science. ➤ Professor/ Head of Veterinary College Choudhary Charan Singh University, Hissar ➤ Professor/ Head of College of Veterinary Sciences, Bikaner. ➤ Professor/ Head of West Bengal University of Animal & Fisheries Services, Kolkata, West Bengal ➤ Professor/ Head College of Veterinary Science, Guwahati, Assam. <p>3.4 APEDA shall inform the applicant atleast one week in advance of the date of inspection, by such time, the integrated meat processing unit/meat processing plant/slaughter house should be ready along with requisite records in original for verification by the Plant Registration Committee. The plant shall be in running condition and operational.</p>
04	ISSUE OF REGISTRATION CERTIFICATE	<p>PLANT</p> <p>4.1 In case of major non-conformities observed by the Plant Registration Committee, the compliance so reported shall be physically verified by at least a two members Committee.</p> <p>All those non-conformities which are directly related to food safety are considered as major non-conformity. Others are</p>

considered as minor non-conformity.

4.2 In case, the Plant Registration Committee is satisfied that the plant conforms to the standards as prescribed under the Export of Raw Meat (Chilled/Frozen) (Quality Control and Inspection) Rules 1992, and recommends issue of a Plant Registration Certificate, then the same shall be issued online by APEDA. The certificate will bear a Registration Number issued by APEDA with digital signature.

4.3 : Cost of inspection of the Meat Plants -

It is proposed to charge a fee of Rs.40,000/- for re-inspection of integrated abattoirs and Rs.25,000/- for re-inspection of the meat processing plants/stand along abattoirs.

4.4 The re-inspection of the plant may be carried out in case the plant registration committee observes that the plant does not conform to the required standards. In case during re-inspection also it is found by the Plant Registration Committee that the plant does not conform to prescribed standards, the application shall be closed and the processing fee so paid by the applicant shall not be refunded.

4.5 The Plant Registration Certificate shall be prominently displayed in the meat processing unit.

4.6 : - Approval of changes in layout, design or capacity of the processing units by APEDA.

4.7 Any major change in the lay out, design or capacity of processing unit shall be got approved by APEDA within 60 days of such change.

The meat processing plant is required to submit details of additional processing infrastructure facilities set up in the unit to APEDA along with fees as mentioned at para

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4.3 above. Thereafter, APEDA will assess the capacities and if required, may also inspect the plant before enhancing the processing capacities.

4.8 : - Validity of the Plan Registration -

The integrated abattoirs set up by the exporters are modern and state of the art processing facility wherein all operations for processing the meat are integrated. Therefore, the validity of integrated abattoirs has been kept as three years. However, in case of meat processing plants/stand alone abattoirs, they are not integrated facilities, and receive carcasses from the approved plant. Therefore, the validity of meat processing plant/stand alone abattoirs has been kept for two years.

4.9 APEDA would continue to link the validity of APEDA Plant Registration Certificate with that of Pollution Control Board Consent. In case the validity of Pollution Control Board consent expires before the validity of APEDA Plant Registration Certificate, it will be renewed on production of renewed Pollution Control Board certificate without any further inspection by APEDA Plant Registration Committee.

4.10 The meat processing plants shall compulsorily be re-inspected by the Plant Registration Committee for the purpose of renewal of the certificate.

4.11 : Surprise inspection - It is proposed to carry out surprise inspection of minimum 10% of integrated abattoirs and meat processing plants. The plant for surprise inspection shall be selected randomly or against whom complaints have been received.

Minimum two members will be deputed for carrying out surprise inspection.

4.12 In case the processing of meat and meat products is carried out in a leased plant, the

	<p>certificate shall be issued to the manufacturer exporter who may be the leasee and not the Lesser of the plant. In case of extension of the lease agreement, the same certificate shall be renewed.</p> <p>4.13 In case of Lease plant, the validity of the plant registration is proposed till the lease agreement is valid. In such cases, validity of the certificate will be limited to the validity of the said lease agreement or as per clause 4.8 whichever is earlier.</p> <p>4.14 The APEDA registered processing plant can source the carcasses only from APEDA registered integrated abattoirs / abattoirs. In such cases, the validity of the Certificate shall be limited to the date of expiry of the agreement with such integrated abattoirs/abattoirs.</p> <p>4.15 The APEDA Registered integrated abattoir can also source the carcasses from APEDA Registered abattoirs provided they have the required processing infrastructure.</p> <p>4.16 The operation of the abattoir/plant shall meet all statutory requirements/regulations in force which would also include the following:-</p> <ul style="list-style-type: none"> • Export of Raw meat (Chilled/Frozen) (Quality control & Inspection) Rules, 1992 under Export (Quality Control and inspection) Act, 1963. • Slaughter House Rules, 2001 under Prevention of Cruelty to Animals Act, 1960. • The license conditions under The Food Safety and Standards Act, 2006. • NoC from Pollution Control Board of respective state under Prevention & Control of Pollution Act 1974 and 1981. • Clearance from the State Administration..
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	<p>4.17 The manufacturer/exporter shall also comply with such other instructions as may be issued from time to time by APEDA.</p> <p>4.18 In order to utilize surplus capacity of plant, the processing unit, in addition to his own export, can tie-up with merchant exporters for supply of meat through executing an agreement. The agreement shall clearly state the quantity of buffalo meat to be sourced and validity of the agreement. The Health Certificate issued through online Meat.net system shall indicate the name of such merchant exporter on health certificate.</p> <p>4.19 : Following checks are proposed for sourcing of meat by merchant exporters from a manufacturer exporters.</p> <p>(i) The merchant exporter has to enter into an agreement with the manufacturer exporter which shall clearly state the quantity of buffalo meat to be sourced and the validity of the agreement.</p> <p>(ii) The merchant exporter will also furnish the Bank guarantee of Rs.5.00 lacs to APEDA for each agreement signed with the manufacturer exporters. In case of receipt of any complaint relating to quality and violation of laid down standards and finding violation after due enquiry, APEDA will forfeit the Bank guarantee as a penalty. In case of false information, APEDA will recommend to DGFT for cancellation of IE code and taking action as per the provision of FTDRACKT.</p> <p>However, no action will be taken unless the exporter/meat plant are given opportunity to explain against such complaint.</p> <p>The Meat.net system of such manufacture exporter shall issue the health certificate to only those merchant exporters who have</p>
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		entered into agreement and furnished the Bank Guarantee of Rs.5.00 lakhs to APEDA.
05	REFUSAL/SUSPENSION/ CANCELLATION OF PLANT REGISTRATION CERTIFICATE	<p>5.1 Issue of certificate may be refused or, if issued, may be cancelled or suspended. <i>In such cases the name of the plant will be deleted from the list of registered plants on APEDA website and MEAT.NET and the name will be included in the list of suspended/cancelled cases.</i></p> <ol style="list-style-type: none"> 1. If the processing unit does not conform to the prescribed standards and the instructions issued from time to time. 2. If the meat is processed in violation of the foreign trade policy of the Govt. of India or any other statutory Regulations. 3. If there are adverse reports from the financial institutions/banks/importing countries against any of the proprietor/directors/ trustees. 4. If there are quality/other complaints from the importing countries / importers against the unit. <ol style="list-style-type: none"> (i) Non-supply of produce for which advance payment has been received. (ii) Non-supply of goods as per the commitment made to the importers. <p>However, no action will be taken unless opportunity is given to the exporter/meat plant to explain against such complaint so received.</p> 5. If the plant is found not following the required quality and food safety procedures. 6. If the plant does not have proper and functional quality control laboratory. 7. If technically qualified personnel are not

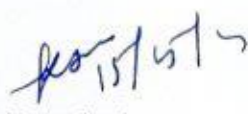
		<p>available to manage the plant / laboratory.</p> <p>8. In case of unsatisfactory arrangement for disposal of effluents, bones, meat waste, etc.</p> <p>9. In case of cancellation of NoC and / or consent issued by the respective pollution control board.</p> <p>10. Withdrawal of valid license / Permission by the local / competent bodies.</p> <p>11. If the Plant Registration Committee feels that the plant is situated at a place where it will be injurious to the inhabitants.</p> <p>12. <i>If the plant is closed / sealed by local Administration for non-conformity of applicable Laws.</i></p> <p>13. In the case of leased plants, if the lease expires or terminates</p> <p>14. If the plant is used for purpose other than processing of meat and meat products.</p> <p>15. If the Meat Plant Registration Committee during the inspection or the officers during the surprise inspection are of the opinion that the required health and sanitary norms are not fulfilled by the plant as per Annexure-I (Sanitary and phyto-sanitary requirements in export oriented red meat processing plants).</p> <p>16. <i>If the plant is found to supply meat and offals of buffalo to merchant exporter without entering into valid agreement.</i></p> <p>17. Any obstruction / refusal to allow</p>
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		<p>surprise inspection will be construed as major non-conformity and liable for cancellation / suspension of meat plant registration certificate.</p> <p>18. It can also be cancelled/suspended for non-submission of regular returns to APEDA in the prescribed format.</p> <p>5.2 Refusal of application for certificate or its cancellation/suspension, as the case may be, shall be communicated to the exporter. The exporter in such cases shall be required to surrender the original certificate in their possession to APEDA.</p> <p>In case of refusal of the application, the exporter may re-apply to APEDA along with the plant registration fee as mentioned at Para 2.0.</p>
06	APPEAL AGAINST REFUSAL/ CANCELLATION/ SUSPENSION OF PLANT REGISTRATION CERTIFICATE	<p>6 : Appeal :</p> <p>6.1 In case of cancellation/refusal, the applicant can submit appeal before the Chairman, APEDA.</p> <p>6.2 The said appeal shall be submitted to Chairman APEDA within 30 days from the receipt of such order.</p> <p>6.3 In case of cancellation/suspension of certificate, the appeal shall be accompanied by the original certificate of plant registration.</p> <p>6.4 Chairman, APEDA will consider the application on merit if required, he may give personal hearing to the applicant.</p> <p>6.5 Chairman, APEDA may order such measures as required under the circumstances including re-inspection of the unit during which time the anomalies pointed</p>

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		<p>out by the Committee should be rectified.</p> <p>6.6 Decision of the Chairman, APEDA shall be final in this regard.</p> <p>6.7 : Intervening period : Any export made during said period shall be deemed to be without following required procedures and will be considered violation of the Foreign Trade Policy.</p>
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PLACE: NEW DELHI
DATE: 21/05/2019


(Paban K. Borthakur)
Chairman