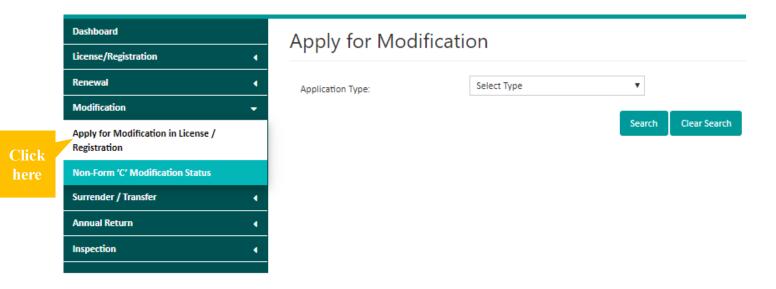
How to apply for modification of license?

Step 1: After logging in, navigate to "Modification" and select "Apply for Modification in License/Registration".



Step 2: Choose the license/registration to modify and proceed with modification process.

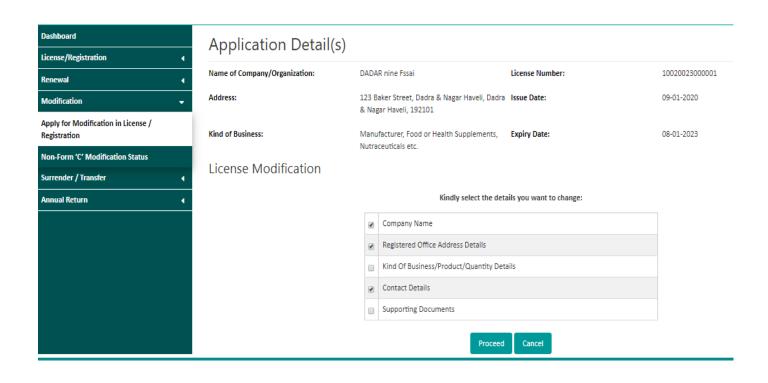
Apply for Modification

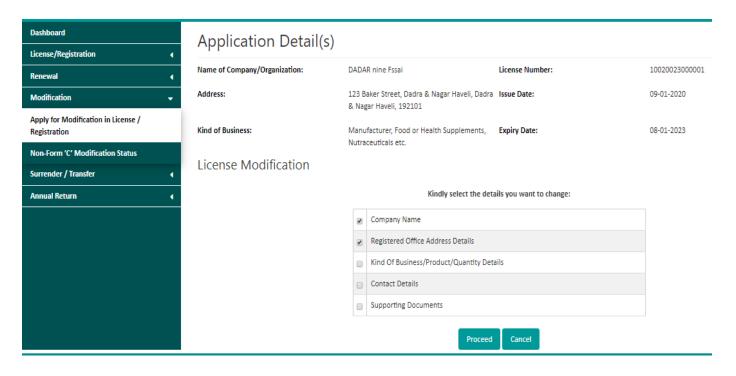
License

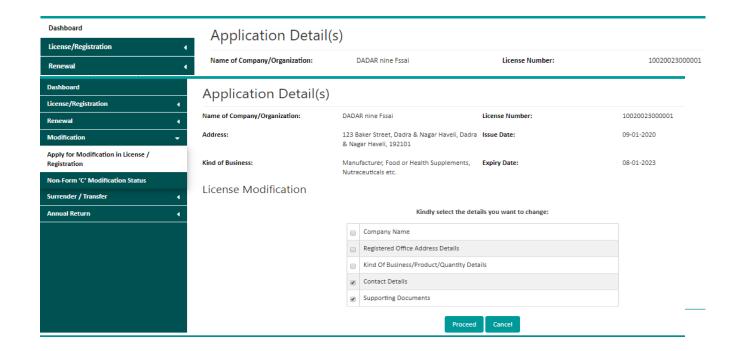
SI.No.	License No./Ref. ld	Name	Company Name	Issued date	Expiry date	License Category	КОВ	Action
1	10620001000005/22001271047487359	Hemant Khurana	New Company Address 123, Bardez, North Goa, Goa, 111111	27-01- 2020	26-01- 2021	State License	View KOB	Proceed
2	10020025000022/12001271047487343	Hemant Khurana	New Company Check, North Goa, Goa, 111111	27-01- 2020	26-01- 2021	Central License	View KOB	Proceed
3	10020025000020/12001251047487332	Hemant Khurana	New Company Goa smoke testing 25-1-20, North Goa, Goa, 111111	25-01- 2020	24-01- 2021	Central License	View KOB	Proceed
4	10620001000003/22001211047487314	Hemant Khurana	New Company Gitlab issue 259, Bardez, North Goa, Goa, 111111	21-01- 2020	20-01- 2021	State License	View KOB	Proceed
5	13120001000001/22001181047487225	Hemant Khurana	New Company 123 Baker Street, Randha, Dadra & Nagar Haveli, Dadra & Nagar Haveli, 192101	18-01- 2020	29-02- 2020	State License	View KOB	Proceed
6	10020025000015/12001171047487136	Hemant Khurana	New Company Somke testing 17-1-20, North Goa, Goa, 111111	17-01- 2020	16-01- 2021	Central License	View KOB	Proceed

Step 3: Select the details which you want to change. There are two types of modification as explained below:

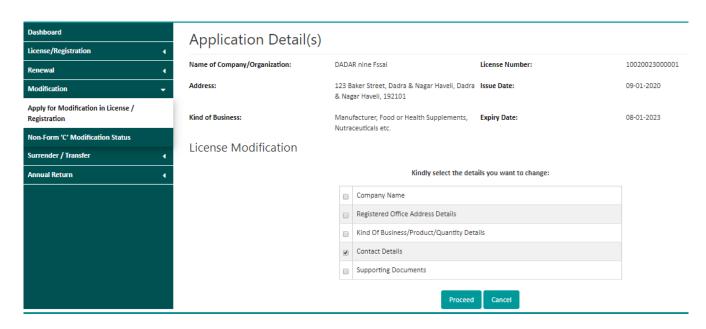
• Scenario 1: If you select any (or all) of the top three category or top three along with any of the last two categories then it is called normal modification and everything will be modifiable in application. For instance, if user selects any one of the options like Company Name, Registered office address details or kind of business/product/quantity details and selects any one or both the last two options then all the sections will be modifiable by user. Look into the figures below for reference:







 Scenario 2: If any of the last two categories is selected or both are selected then it is called Non–form C Modification and only those fields will be modifiable which are not printed on license and rest all other details will be modifiable. For instance, selecting Contact Details or Supporting Documents or both. Look into figures below for reference:



Step 4: Proceed with Form B modification, fill and modify details which require changes. On "Required Documents" page, upload all documents again in both scenarios, fill in the purpose of modification, tick check box for accepting declaration and click on "Save & Next" to proceed.

•	Premises Detail	Product Selection	‡ ⁶ Communication	Details	■ R	equired Document	₹ Payments			
Premises Address: Address 111, North Goa, Goa, 111111 Company Name: New Company										
Kind o	Kind of Business			License Co	ategory	Eligibility				
Storag	Storage (Except Controlled Atmosphere and Cold)			Central Li	cense	Capacity more than 50,000 MT				
5.No.	Document Descript	ion			Upload Document(s) (Ma	x File Size:2MB,type:pdf,jpeg,jpg	png)			
1	List of Directors with	h full address and contact details(mand	latory for companies only)		Choose File No file cho	sen				
2	Food Safety Manage	ement System plan or certificate (if any)		Choose File No file cho	sen				
3	Declaration Form				Choose File No file cho	sen				
4		ess proof issued by Government author Director(s)/Authorised Signatory.	ity of		Choose File No file cho	sen				
5	Proof of possession	of premises. (Sale deed/ Rent agreeme	ent/ Electricity bill, etc.)		Choose File No file cho	sen				
6	Partnership Deed/S towards the constitu	elf Declaration for Proprietorship/Mem ution of the firm	orandum & Articles of Associ	iation	Choose File No file cho	sen				
7	Form IX: Nomination	n of Persons by a Company along with	the Board Resolution		Choose File No file cho	sen				
8	Proof of Expected A	nnual Turnover(self-attested)			Choose File No file cho	sen				
Other Document										
No.	Document Description (ex. NOC from different departments such as CGWA,Local bodies etc.)			Upload Document(s) (Max File Size:2MB,type:pdf,jpeg,jpg,png) Choose File No file chosen Upload						
Reason/Purpose of Modification:*										
					//					

- - I/We have read, understood and shall abide all provisions of FSS Act, 2006 and Rules, Regulations made therein and orders issued from time to time applicable to declared food business.
 - . I/We have food safety plan to ensure that articles of food mentioned in form satisfy the requirements of FSS Act 2006 and Rules and Regulations made thereunder.
 - Our facility shall comply with the general hygiene and sanitary requirements as mentioned in the Schedule 4 of the FSS (Licensing and Registration of Food Businesses) Regulations, 2011.
 - I/We shall abide with all conditions of License.
 - . Expected capacity of the business is to the best of my knowledge. I/We will modify our License as and when our eligibility in the mentioned criteria for License changes.
 - I will be responsible for Permissions/No Objection Certificates from other Govt. bodies wherever required.

I do hereby solemnly affirm and declare that all information and particulars furnished here by me are true and correct to the best of my knowledge.

Step 5: A green pop up will appear on top right corner of page to confirm that the modification is successfully submitted and the concerned officer will take further course of action to generate license.

Your modification have been submitted successfully. The modified information will be visible only after approval from the concerned office.