

SCHEDULE-IIA

(See rule 11(1))

FORM-LD-1

(Application Form for License as Dealers in Weights, Measures under the Legal Metrology Act, 2009)

Particulars	To be filled by The applicants	Comments of the Inspection Officer
1. Name of the establishment / shop / person seeking the licence.		
2. Complete address of the establishment etc.		
3. Date of establishment.		
4. Name(s) and address(s) along with father's / husband's name of Proprietor(s) and/or Partners and Managing Director(s) in the case of Limited company.		
5. Number and date of Registration Number of current shop/ Establishment /Municipal Trade Licence.		
6. Categories of weights and measures sold/proposed to be sold at present.		
7. Registration Number of VAT/CST /Sales Tax / Professional Tax / Income Tax.		
8. Do you intend to import weights,		

etc from places outside the State/Country? If so, indicate sources of supply. (Give details of manufacturers trade Mark/monogram and his licence number) and provide (a) Registration of Importer of Weights & Measures, if any (b) Approval of model imported into India by Central Government		
9. Have you applied previously for a dealer's licence, either in this State or elsewhere? If so, give details		

To be certified by the applicant

Certified that I/We have read the Legal Metrology Act, 2009 & Delhi Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.

I/We agree to deposit the scheduled licence fee with Government as soon as required to do so by the Licensing Authority

All the information furnished above is true to the best of my/our knowledge.

Place:

Date:

Signature and Designation

To be filled in by Departmental Officer of the State Government

Date of receipt of application:

Serial Number of application:

Date of inspection:

Recommendation of Inspecting Officer:

Place:

Date:

**Signature and Designation
of Inspecting Office**

Final orders of Licensing Authority

Licence granted/refused:

Licence Number:

Valid till:

Place:

Date:

Signature and Designation

GUIDELINES FOR THE GRANT OF DEALERS LICENCE

The Licence application to sell the Weights and Measures shall be furnished in the prescribed proforma i.e. LD-1 along with supporting documents / papers etc., and the following points are to be examined.

I. PREMISES

(A) Proof of Legal possession of the shop premises.

The applicant must have legal & physical possession of the premises and furnish latest Rent receipt / Sale Deed / Property Tax Receipt / Any other document and No Objection Certificate from the owner of the property.

(B) Minimum area required.

The shop premises should be suitable and adequate and must be of independent entrance without opening any residential part of the premises.

II. CONSTITUTION OF THE FIRM :

In case the firm is not a proprietorship concern the firm should submit a copy of Partnership deed duly attested by First Class Magistrate / Notary / Oath Commissioner and in case of Private Company or Limited Company, Memorandum of Association approved by the Ministry of Company Affairs, Govt. of India.

III. SITE PLAN :

A site plan of the premises shall also be furnished by the applicant.

IV. PROOF OF FINANCIAL STATUS :

The applicant shall furnish the proof of financial status, to sell any Weights and Measures. The Licensing Authority shall assess the Financial status before granting the licence.

V. SALES TAX REGISTRATION NUMBER :

The applicant shall furnish a copy of Sales Tax Registration Number, if registered with the concerned Department.

**DOCUMENTS TO BE ATTACHED ALONG WITH THE APPLICATIONS
FOR DEALERSHIP IN WEIGHTS & MEASURES**

1. Proof of the legal title of the premises attested copy of the Sale Deed / Lease Deed / Allotment letter / Property Tax receipt.
2. Rent receipt / N.O.C. from the owner.
3. Copy of the Constitution of the firm.
4. Proof of the financial status.
5. Site plan.
6. Memorandum and Articles of Association in case of Private Limited Company and Limited Company.
7. Sales Tax Registration Number, if registered.